



## JOB POSTING

**AFTERSALES SPARE PARTS ASSISTANT MANAGER – XIAOMI**

**Location:** Milan, Italy

**Type of contract:** Full time

**About Xiaomi:** Xiaomi is a consumer electronics and smart manufacturing company with smartphones and smart hardware connected by an IoT platform at its core.

Xiaomi is one of the world's leading smartphone companies, the youngest Fortune 500 company in the world and now entering Europe.

### **Responsibilities:**

1. Responsible to lead and organize the delivery of spare parts for key products in the region, ensuring the implementation and development of the business timely; Also responsible for the achievement of key operation indicators, well understand the process, compliance and risk awareness.
2. Responsible for the fulfillment of spare parts orders, coordinate with the corresponding departments such as procurement, planning and logistics, to ensure the regional delivery achievement of after-sales spare parts.
3. Responsible to manage the spare parts demand in the region. Complete the monthly demand forecast and distribution of each country with corresponding departments.
4. Coordinate with the regional service manager to manage local aftersales suppliers to ensure that the company's policies and procedures can be reached successfully.

### **Requirements:**

1. University Degree in Telecommunications, Electrical Engineering, logistics and/or relevant studies.
2. Previous working / internship experience in related field and industry is mandatory.
3. Proficient in English; German or Chinese is a plus.
4. Great communication skills internally and externally with customers and suppliers.
5. Strong self-motivation, positive attitude and strong sense of responsibility. Strong executive ability, able to carry out related tasks.
6. Experience of international trade, or overseas aftersales spare parts operation and delivery management related will be a plus.
7. Strong sense of customer service and team spirit. Can work under pressure with problem solving skills.
8. Enthusiastic about electronic devices and Mi products.
9. Can accept international travel. EU driving license is an advantage.

Send CVs to [info@icpn.it](mailto:info@icpn.it) with mail subject 'Application ICPN x XIAOMI'